

GRESHAM BOOKS

REQUEST FOR AN ESTIMATE FOR A NEW GRESHAM JUNIOR HYMNAL

Project number:

School name:

School address:

Name of project leader:

Position:

Email:

Telephone:

Fax:

Preferred method of contact (please delete as appropriate):

Email/Telephone/Post/Fax

Name of 2nd contact:

Position:

Email:

Telephone:

Fax:

Preferred method of contact (please delete as appropriate):

Email/Telephone/Post/Fax

Invoices to be sent for the attention of:

Invoice address (if different):

Please detail your estimate requirements below, circling your choice/s where needed

Quantity of books required/to be estimated for:

Required delivery date (month/year will do):

Format: Words-only 200 x 130mm

 Melody 200 x 130mm

 Full music A4 (sold from stock) Quantity:

Covering material: Library Buckram Skivertex Novalite

Cover colour (with code, if known at this stage):

Blocking required: Front cover Spine Both

(e.g. School name and crest in gold on front cover, with school name on spine)

Blocking colour: Gold Silver Other:

NB: the estimate will include the cost of creating blocking dies as needed, depending on your requirements and whether you have any existing blocking dies.

Head and tail bands: Yes No Colour:

Ribbon marker: Yes No Colour:

Endpaper print (*e.g for bookplate*) : Yes No

Any additional requirements:

Available budget:

If you have a restricted budget it would help us to know, so that we can advise you of the best we can do for the money you have available. Please leave blank if you prefer, or ring us on 01580 767596 if you wish to discuss anything over the phone.

All this information will be used to give you as accurate an estimate as we can at this stage. Please be advised that any changes to the details recorded here will result in a revised estimate being supplied.

Thank you for taking the time to complete this form. We will be in touch soon.